

Edinburgh Rugby Player Appearance Request Form

. Please fill out the form below and return to us as soon as possible. Please note although we will endeavour to fulfil your request **the completion of this form does not guarantee an appearance by a player.**

Organisation:					
Type (Circle)	Rugby	Social	Club	Business	Other
Contact Name:					
Address:					
Tel No:				Evening:	
E mail:				Fax	
Event Title:					
Description: (Please provide as much detail as possible)					
No. of attendees:					
Date of Event:					
Start time:				Finish Time:	
Event Venue:					
Address and Directions:					
Event activity for player(s):					
Dress code:	Edinburgh Polo	Tracksuit	Shirt & Tie	Other (e.g.Scotland)	
Player(s) Attending:					
Player Feedback	<p>Please note any comments you have that you believe should be highlighted to the Community department</p> <ul style="list-style-type: none"> • • • • • • 				
Player Signature	<p>Please sign and return to the Community tray at the pigeon holes to confirm attendance at the event.</p>				

Notes

Please ensure that your request reaches Edinburgh Rugby **at least 14 working days** before your event is due to take place. We need this time to allocate player(s). Remember the earlier you apply the better your chance of a player attending your event.

Whilst there is no charge for players attending community events this form is not to be used for personal appearances for private profit making organisations. Please contact the club direct for this.

Players will attend events where they “value add” to sessions. They are not available to do after dinner speeches or lead coaching sessions but will add to an event already planned.

Please do not request specific players as the club allocate them as they cannot always be guaranteed.

Remember that there are certain days and times for your event that will have more chance than others e.g. avoid match days during the season. **Thursdays for 1 – 1 ½ hours between 2pm and 8pm is preferable.**

Once you have completed the form please post, email or fax it to:

Address	Name	Contact Details
Community Programme, Edinburgh Rugby, Murrayfield Stadium, Edinburgh, EH12 5PJ	Nic Cartwright Lindsey Geddes	Nic.cartwright@sru.org.uk Lindsey.geddes@sru.org.uk Tel: 0131 346 5255

If you have any questions at all please contact either Lindsey or Nic as per contact details above.